August 7, 2017

Dear Parent/Guardian:

My name is Greg Burge, and I am happy to report that I have your daughter or son in my English 1-2 class. Together, we will be exploring the traditional concerns of the English curriculum as described in the Common Core State Standards for Language Arts.

I am looking forward to working with your child on writing, reading, and speaking skills. Students will develop advanced academic, professional and creative writing and reading skills, and they will learn and utilize the soft skills necessary to stay organized and productive in a challenging English program.

Enclosed is a copy of my classroom requirements and policies. Please read through these, although they can be reduced to a couple of common sense principles: I require my students to come to class prepared to work, and to respect everyone in our classroom. Your child deserves a positive and safe learning environment.

It is my policy to get parental permission for students to view video in the classroom and to use the Internet for instruction. There is a place to indicate your permission or refusal on the signature form. Rest assured that any video used in class will be used only as a tool to supplement direct instruction and will be consistent with the course objectives. I rarely show films in their entirety, and I digitally edit out potentially objectionable content from any film that is rated PG or above before I show it in class. After reviewing the above items, please sign the sheets provided so that your child can return them to me for credit.

If you have any questions, concerns, or would like to share additional information about your child that would be helpful, please feel welcome to make comments on the bottom and/or back of the signature form. You are always welcome to contact me. My email address is gburge@washoeschools.net.

Sincerely,

Greg Burge

English Department

Academy of Arts, Careers, and Technology