**Professional Summary**

Enthusiastic certified nurse assistant who brings….

**Specialized Skills (Work Related)**

* Medical Academy- Emergency Response, First Aid and CPR/AED
* Early Childhood- Caring for children with variety of ages, and managing child care centers
* Fluent Spanish

**Volunteer/Internship Experience**

**Internship: The Academy of Arts, Careers and Technology 2021-2022**

Preschool Manager

* Manages the AACT on-site preschool
* Overlooks student pick-up and drop-offs
* Etc

**Internship: Nevada State Legislature 2019-2021**

Assistant

* Assistant to Assemblymen Edwards, Senator Denis, and the Secretary of State

**Internship: Nationwide Insurance2021-Current**

Assistant

* Assistant to Agent James Smith at Reno’s Nationwide office

**Volunteering**

* R.A.V.E Foundation- Assisted in caring for high-needs children **2022-Current**
* Boys and Girls Club-Youth Counselor **2020-2022**
* National Heart Association- Heart Walk/Diabetes Walk **2019-2020**

**Work Experience**

**Sparks Parks and Recreation- Kid Konnection Program 2021-Current**

* Counselor/Coordinator at an after-school program with elementary school students K-6
* Provides a cleaning service before and after program
* Collaborates with a team to plan events and activities
* Etc

**Achievements**

* Part of the C.E.R.T (Community Emergency Response) Team
* Winner of We the People, The Citizen and The Constitution Competition
* Academic Honor Roll
* Silver Scholar
* Unsung Hero Award
* Rotary Club- Leadership

**Certifications**

* CPR Certified
* First Aid Certified
* CNA Certified

**References Available Upon Request**