Senior Capstone Project-Advisor Evaluation Form

AACT Seniors are tasked with designing and implementing a project that utilizes and develops their academic and their CTE skills, that builds genuine connections to the community outside of the classroom, and that bridges the gap between high school and college and career readiness.

Student Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Advisor Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project Title \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Professionalism: Please check the appropriate boxes and leave comments where applicable.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. During the course of this project, how prepared was the student for meetings with you? | | | | |
| \_\_\_\_Did not meet with student | \_\_\_\_Not prepared | \_\_\_\_ Somewhat  prepared | \_\_\_\_Adequately  prepared | \_\_\_\_Very prepared |
| Comments: | | | | |
| 2. How respectful was the student of your time during this project? How much warning were you given before deadlines? | | | | |
| \_\_\_\_No appointments/  Deadlines missed | \_\_\_\_Very little warning/rushed communication right before deadline | \_\_\_\_Somewhat rushed/ more time would have been useful | \_\_\_\_Student gave adequate amount of warning before deadlines | \_\_\_\_Student was very prepared and ahead of schedule |
| Comments: | | | | |
| 3. What was your perception of the student’s professionalism and attitude with regards to this process? | | | | |
| \_\_\_\_Student was very negative and unprofessional | \_\_\_\_Student was at times somewhat negative and unprofessional | \_\_\_\_Student tried to be professional and positive, but still needs to work on this skill | \_\_\_\_Student was appropriately professional and positive | \_\_\_\_Student was very professional and positive |
| Comments: | | | | |
| 4. How well do you feel that this student represented The Academy of Arts, Careers, and Technology to his or her community partners? | | | | |
| \_\_\_\_Very poorly | \_\_\_\_Somewhat poorly | \_\_\_\_Adequately | \_\_\_\_Fairly well | \_\_\_\_Very Well |
| Comments: | | | | |

Project Quality

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 1. To what degree did the student’s project utilize Career and Technical Education skills? | | | | |
| \_\_\_\_Not at all | \_\_\_\_Very little | \_\_\_\_Moderately | \_\_\_\_Strong connection  to CTE | \_\_\_\_Great use of CTE/ developed and expanded CTE skills |
| Comments: | | | | |
| 2. To what degree did the student’s project utilize Academic skills? | | | | |
| \_\_\_\_Not at all | \_\_\_\_Very little | \_\_\_\_Moderately | \_\_\_\_Strong connection  to academics | \_\_\_\_Great use of academics/ developed and expanded academic skills |
| Comments: | | | | |
| 3. To what degree did the Capstone Project facilitate meaningful community connections for the student outside of the classroom? | | | | |
| \_\_\_\_Not at all | \_\_\_\_Student made very little connection outside of the classroom | \_\_\_\_Student made some connection to the community | \_\_\_\_Student made valuable connections to community | \_\_\_\_Student made genuinely beneficial network connections that will continue to be valuable |
| Comments: | | | | |
| 4. How would you characterize the student’s overall effort with regards to the Capstone Project? | | | | |
| \_\_\_\_Little or no effort | \_\_\_\_Minimal effort | \_\_\_\_Adequate Effort | \_\_\_\_Good Effort | \_\_\_\_Superlative Effort |
| Comments: | | | | |
| 5. To what degree did the Capstone Project bridge the gap between high school and college or career? | | | | |
| \_\_\_\_Project does not seem useful or address student’s future at all | \_\_\_\_Project is minimally useful and possibly addresses college or career, but not significantly | \_\_\_\_Project addresses  college or career | \_\_\_\_Project shows genuine attempt to bridge the gap between high school and college or career | \_\_\_\_Superlative Effort- Project definitely prepares student for the future |
| Comments: | | | | |

**Capstone Section of Student Portfolio**

Students should have finished the Capstone Section of their portfolios. Please rank the requirements of the Capstone Section 1-5 and offer suggestions of how to improve if necessary.

**Project Overview and Abstract**

**1 2 3 4 5 (circle one)**

**Self-Evaluation Rating**

**1 2 3 4 5**

**5 Artifacts**

**1 2 3 4 5**

**Community Partner Information with ogos and contact information**

**1 2 3 4 5**

**Portfolio Suggestions:**

**Project Verification**

Students should have a log sheet with a project abstract, justification and explanation of how the 60-hour requirement was met, and verification contact information.

Can you personally verify that the student completed the project as it is presented on the Log Sheet?

Yes\_\_\_\_\_\_\_\_\_\_\_\_ No\_\_\_\_\_\_\_\_\_\_\_\_\_

Comments:

Have you made contact with the student’s community partner?

Yes\_\_\_\_\_\_\_\_\_\_ No\_\_\_\_\_\_\_\_\_\_\_\_\_\_

If no, would you be willing to make contact and verify the project?

Yes\_\_\_\_\_\_\_\_\_\_\_ No\_\_\_\_\_\_\_\_\_\_\_\_\_

Additional Comments:

Advisor Signature\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_